

Date Posted: 7-1-08

University of Houston
Graduate College of Social Work

JOB OPPORTUNITY POSTING

Job Title: Director, Baby Basics Program

Employer/Agency: Collaborative for Children

Job Description: Collaborative for Children (CC), a nonprofit charitable organization, is seeking a Director who will be responsible for leading and managing programmatic responsibilities for Baby Basics, a prenatal health literacy program that addresses health disparities and poor birth outcomes by engaging and empowering low income women to (1) better understand the stages of pregnancy and child development and (2) become better health advocates for their babies, getting them off to a good start in life. The Director works with health providers to employ the use of the Baby Basics pre-natal health literacy and cultural competency materials, along with strategies to engage and educate underserved parents. The Baby Basics Program was created by The What To Expect Foundation named from the nation's bestselling pregnancy guide, What To Expect When You're Expecting. **DUTIES:**(1) direct technical assistance and build capacity at current Baby Basics Programs, and develop new sites in the Texas Gulf Coast Region; (2) develop logistical systems to ensure a consistent supply of materials, coordinate the training of personnel and development of programs at each of the Participating Provider Organizations (PPOs); (3) supervise site volunteers; (4) work with sites to develop appropriate tracking and reporting mechanisms and other tasks required in managing and evaluating a multi-site program; (5) participate in the planning and management of a Baby Basics pilot project for incarcerated women, an initiative with the Department of Criminal Justice and University of Texas Medical Branch; (6) perform other duties that bridge the Baby Basics program with CC's public policy, community education and outreach efforts.

Qualifications: (1) Masters degree preferred, Bachelors degree required; (2) Spanish, Vietnamese or other language skills are an advantage; (3) Three years minimum clinical experience as a social worker (LMSW or LCSW preferred.) or Registered Nurse with background in social work or equivalent experience; (4) strategic thinker and organizer with the ability to work under pressure and coordinating more than one activity at a time. (5) Experience in working and managing successful programs within a community based clinical setting, hospital systems or state-wide institutions, working with at-risk, homeless or low-income families and knowledge of adult learning styles and women's health preferred.(6) Experience challenging project functions across different organizations and sectors, budget development and budget management.(7) Fund raising experience desired.(8) Excellent written and verbal communication skills, close attention to detail, and a caring and sensitive approach in interpersonal relationships; (9) Excellent telephone and computer skills with good working knowledge of Microsoft Office software.

EOE M/F/V/D, Drug-Free. Submit cover letter with resume to gmcllung@collabforchildren.org

Hours: Monday through Friday, some evening/weekend work

Salary: \$55,000 commensurate with experience

Employer/Agency: Collaborative for Children
Address: 3800 Buffalo Speedway, Suite 300
City, State, Zip: Houston, TX 77098

Telephone: 713-600-1170
Fax: 713-600-1106
Email Address: gmcclung@collabforchildren.org

Contact Person: Gail McClung
Contact Title: Assistant Vice President, Human Resources & Administration

Application Method: e-mail

Opening Date: 6-30-08

If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@sw.uh.edu with the hiring details of your new job opportunity. Thank you