

Date Posted: 10/26/09

**University of Houston
Graduate College of Social Work**

JOB OPPORTUNITY POSTING

Job Title: Public Relations/Outreach Assistant

Employer/ Agency: Senior Citizens Bureau

Job Description: please see attached

Qualifications: prior office, computer and web experience

Salary/Hours: TBD; \$7.50 minimum

Employer/ Agency: Senior Citizens Bureau

Address: 5018-B Antoine Dr., #195

City, State, Zip: Houston, TX 77092

Contact Person: Asheva Phillips

Contact Title: Program Director

Telephone: 713-291-1567

Fax: 832-230-1238

Email: Asheva@seniorcitizensbureau.com

Application Method: fax or e-mail resume

Opening Date: immediately

If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@sw.uh.edu with the hiring details of your new job opportunity. Thank you